

OFFICE POLICY & DENTAL INSURANCE PLANS

Our “**Pay-At-The-Desk**” policy helps avoid the high costs of billing, thus keeping your visits less costly. ***ALL PAYMENTS FOR SERVICES AND INSURANCE CO-PAYS ARE DUE AT THE TIME OF SERVICE.***

Our office accepts most dental insurance plans in order to accommodate the needs and requests of our patients.

We are pleased to provide this service to our patients; however, it is extremely difficult for us to keep track of the individual requirements of all insurance plans. Each plan has different stipulations regarding how often services may be rendered and what type services are covered. Plans may differ even within the same insurance company depending on what type of contract your employer has negotiated.

Please inform us of any special requirements in your individual plan when we estimate your coverage and your co-pay. If your insurance company pays less than our estimate of insurance coverage, **YOU** are responsible for payment of services rendered. It is each patient’s responsibility to be aware of his/her individual insurance contract guidelines.

Keep in mind that the doctor does not have a contract with the insurance company-**YOU** do. It is your responsibility to see that they pay on time.

Providing quality dental care for our patients is our primary concern. We will estimate your insurance coverage and file dental insurance claims as a courtesy **ONE (1)** time if you provide us with the correct insurance information **BEFORE** you have your dental work performed.

Safety regulations require that parents and others accompanying patients remain in the reception area during patient treatment. Parents may be invited to the treatment area later to discuss diagnosis with the attending Dentist or Hygienist.

Signature

Date

MIKE PULIDO, D.D.S.